



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	IQRA COLLEGE OF EDUCATION, JALGAON
Name of the head of the Institution	MR. SHAIKH IRFAN IQBAL
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02572950407
Mobile no.	9923444387
Registered Email	iqrabedcollegejal@gmail.com
Alternate Email	irfanshaikh2112@gmail.com
Address	Gat No. 25/2, Iqra Educational Complex, Shirsoli Road, Mohadi Shivar
City/Town	Jalgaon
State/UT	Maharashtra
Pincode	425001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Mr. Shaikh Mohammad Azim A. Husen			
Phone no/Alternate Phone no.		02572950407			
Mobile no.		8080319520			
Registered Email		harimfatemashaikh@gmail.com			
Alternate Email		igrabedcollegejal@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.igrabed.co.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://www.igrabed.co.in/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.45	2016	17-Mar-2016	16-Mar-2021
6. Date of Establishment of IQAC			03-Apr-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Regular Meeting of IQAC	18-Jul-2017 1		11		

Regular Meeting of IQAC	07-Feb-2018 1	11
Visited botanical garden	02-Jan-2018 1	53
Celebration of birth anniversary of Savitribai Phule	03-Jan-2018 1	54
Programme on Responsibility of Youth for future development	12-Jan-2018 1	51
Voting awareness Rally	01-Feb-2018 1	49
Health awareness Rally	01-Feb-2018 1	49
Celebration of Marathi day to develop the sensitivity towards regional language Marathi	27-Feb-2018 1	54
To develop the sensitivity towards regional language Marathi	28-Feb-2018 1	53

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Special guidance provided to teacher trainees by the the reputed experienced teachers who are working in sister institutions. • Important days are celebrated under IQAC. • During workshop of MANUU, guidelines are provided to trainee teacher by • IQAC has helped to take sound decisions for the smooth academic and administrative functioning of the college • Took the Initiative towards updating the faculty, staff and students in their own subject and specialization

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Ensure all round development of students	Conducted various activities during association period , competitions, Arts, Sports Meet, preparation of EContent
Create environmental sensitivity among staff and students	Initiated zero waste management in the college campus, instituted Green Protocol
Curriculum planning and implementation	Due to the curriculum planning and implementation done properly at the begging and throughout academic session, the institution has able to achieve objectives which are decided.
Publish annual magazine of college	Annual magazine of the college was published and also participated in university magazine competition
Celebration of various programmes to impart social, moral and cultural values among students.	Various day celebration and cultural activities were conducted during the year
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
Date of Submission	02-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has management information system related to department higher education. Every year we have sent online expected information to deterrment of higher education which includes information related to the academics and non academic information related to research.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution implements the B.Ed curriculum of its affiliating university, KBCNMU Jalgoan. At the commencement of the programme the institution distributes the syllabus to each student and conducts orientation programme for the new comers. The staff under the leadership of the principal discusses the entire curriculum and prepares the time table (Day System) according to the credit given to each course. Dates to complete the academic activities (scholastic & co-scholastic) are pre fixed and noted in the college calendar by referring University and Government calendars. Teachers are assigned charge of various activities and the same is informed to students. The principal communicates the information regarding various events in the college to teachers, students and administrative staff through official meetings, notice, email &Whats app. The institution encourages teachers to utilize the different resources like library, technological facilities, internet facility and educational apps to make the learning process effective. The college encourages the faculty to participate in subject meetings, seminars and workshops to enrich their experience and knowledge. Flexible timetable, pre decided schedule for cultural activities, lab work such as ;computer lab, language lab, Psychological lab, library work, and value education are other remarkable steps taken by the college. The social commitment, creativity, social sensitivity to contemporary issues of students are enhanced through active participation in clubs under the guidance of teachers . The institution gives full support to the college union in planning and implementing different activities for student well fare and is very particular in observing important days and participating in socially useful activities. The institution provides encouragement and training to students to use different soft wares to develop videos, e content, and e resources. The institution accommodates specially challenged students for the B. Ed. programmes and provides them the needed support.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Nil	Nil	Nil	0	urship	Nil	Nil
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	B.Ed.	15/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	12
BEd	Projects	54
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback about teachers received from students is given to the respective teachers. Teachers analyze the responses given by students and find out the strength and weaknesses identified by the students. Based on the feedback obtained they prepare an action plan to implement the necessary changes in their teaching in the future. Feedback from the teachers includes areas related to their profession, relationships with colleagues, ethics, academic update,

teaching, and relationship with students. All the faculty members think that the curriculum is a rich one and that various areas are dealt with in-depth, focuses on problem-solving methods, and are updated from time to time. However, all the faculty members are not fully satisfied with the evaluation procedures and the time allotted for curriculum transaction by the affiliating university. But the college tries its best to make the optimum utilization of the time limit. Regarding student-centered learning, classroom activities, library, and infrastructure facilities the faculty members are satisfied. Alumni members are satisfied with the warm welcome and opportunities for regular interactions arranged by the college for them. Parents are proud of the institution, the commitment of teachers, and the facilities of the college. The suggestions of the heads and mentor teachers of the schools are analyzed and the needed changes are brought in to practice each year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	50	92	42
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	42	0	6	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	6	5	2	1	3
No file uploaded.					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As per the syllabus of the B.Ed. course there are total 8 methods named Hindi, Marathi, Urdu, English, Science, Maths, History, Geography taught in our institution. For each method there is a special method master. He/She acts as a mentor for his /her method. We have special period assigned for their guidance and counseling in daily time table. In this session, each method master guide their students regarding lesson plan, year plan, unit plan, teaching methodology, etc related to his subject. Similarly as per the syllabus students have to complete three months internship at various schools. For this college prepares separate group of internship for different schools with one teacher as a mentor of the group. He/She is responsible for all the activities of internship which the students have to complete.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
54	6	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
7	6	1	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nil	I	11/01/2018	10/02/2018
BEd	Nil	III	18/12/2017	10/02/2018
BEd	Nil	II	09/05/2018	04/06/2018
BEd	Nil	IV	23/04/2018	04/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The responsibility of the internal assessment is vested on the course coordinator and the examination co-ordinator and the principal verify all the documents. • For theory and practical Internal Assessment of all components of subjects are published before the commencement of University Examinations and are acknowledged by the students at all levels. • All details of internal assessment are kept in the college for two years. • For the evaluation of projects and surveys punctuality, experimentation, data collection, compilation, involvement, etc are considered.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has a comprehensive academic calendar which is annually updated . The calendar is planned and prepared after exhaustive meetings of the faculty wherein all scholastic and co-scholastic activities for the current academic year are decided. The schedule in the calendar is strictly followed for conducting the various academic events including examinations, except in the case of unforeseen events. • A multi-level and systematic evaluation process is practised in the institution. • External evaluation of all theory courses are done by End Semester Examination conducted by the university. • Internal

evaluation of theory courses shall be done by two class tests and the related practicum. The personal information, time table, academic calendar, monthly abstract, details of work engaged, extra work done,

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://igrabed.co.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BEd	B.Ed.	12	11	92.00
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.igrabed.co.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	4	5.23
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	NIL	2018	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health awareness Rally	IQAC	6	54

Voting awareness Rally	IQAC	6	54
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health awareness Rally	IQAC	Counseling to the residents about the importance of health and hygiene	6	54
Voting awareness Rally	IQAC	Counseling to the residents about the importance of voting	6	54
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Various Local Schools	03/07/2017	10/10/2017	12
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
Maulana Azad National Urdu University, Hyderabad	01/04/2017	B.Ed. (Distance Mode) Programme	40
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4200000	4393140

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Master	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5363	400714	61	5989	5424	406703
Reference Books	211	16755	Nil	Nil	211	16755
Journals	27	11193	Nil	Nil	27	11193
e-Journals	1	1375	Nil	Nil	1	1375
CD & Video	6	1021	Nil	Nil	6	1021
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	1	1	1	0	1	0	100	0
Added	0	0	0	0	0	0	0	0	0
Total	12	1	1	1	0	1	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	1.1	1	1.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The quality of the teaching-learning process is maintained by adopting appropriate policies and procedures for utilizing the infrastructure facilities of the college. The infrastructure facilities and other learning resources of the college are used very well for the teaching-learning process. The college is equipped with adequate facilities for accommodating the needs of students, faculty, and the administrative staff. The college has a well-maintained computer lab, Wi-fi facility, Networked computer, and printing facility, Printers, LCD Projectors, black Boards. Students and faculty maintain personal and subject you tube channel to upload their e-contents. LCD Projectors are effectively used in regular classroom teaching where learning is more comfortable and comprehensive. Library: The library supports the academic needs of students, research scholars, and faculty of the college by providing information resources such as books, journals, periodicals, Proceedings, reference books, Project Reports, theses. The Students and faculty of the college have optimally utilized the well-maintained laboratories such as Computer Lab, Psychology Lab, and Science Lab.</p>
http://iqrabed.co.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	Minority Scholarship and Postmatric Scholarship	13	0
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development guidance	14/08/2017	12	Assigned teacher
Remedial coaching concept awareness and implementation	25/10/2017	54	Assigned teacher
Yoga and its impact on health	20/01/2018	54	Assigned teacher
Personal counselling	28/03/2018	54	Assigned teachers
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	MPSC guidance programme	54	54	0	0
2017	CTET guidance programme	54	54	0	0
2018	TET guidance programme	54	54	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	nil	nil	nil	Master degree
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institution	36
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The following activities are conducted by students council during the year 1. Celebration of birth anniversary of Savitribai Phule 2. Responsibility of Youth for future development 3. Voting awareness Rally 4. Health awareness Rally 5. Celebration of Science day to inculcate scientific attitude 6. Celebration of

Marathi day to develop the sensitivity towards regional language Marathi 7.
Visited botanical garden

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has a strong Alumni Association. Institution conducts meeting of alumni association twice a year. One of the agenda of this meeting is to take feedback and discuss on various activities. Oral feedback is taken from them and is considered for improvement.

5.4.2 – No. of enrolled Alumni:

95

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Activities of Alumni are as follows: • They visit to our college. • They give their participation in various programmes conducted by the college. • They give guidance in solving issues regarding practice teaching. • They coordinate with one another and discuss academic issues. • They play main role in improving co-curricular activities. • They help to enhance skills and competencies of current batch students. • They give feedback for overcoming the difficulties faced by the college. • Alumni also help in social works and rallies to be conducted outside the institution. • They help in the placement of ex-students of this college. • Alumni are useful for the management quality control by providing educational feedback at all stages.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows a decentralized and participative mode of decision making, for effective management. The Apex body of the college administration is the Governing body comprising the President, Principal, senior faculty. The governing body meets four a year or as needed. The Principal presents the college activity report before the body. The body reviews the report, discusses and gives valuable suggestions. The next level of the management of the college is the College Development committee whose members are the Principal and senior members of the faculty. The next level includes the Principal, Faculty and Staff. The principal conducts regular meetings of the faculty and staff to discuss various issues related to the academic and non academic functioning of the college. The next level is the students council which comprise the elected representatives of the student community. A member of the faculty is assigned the duty of class representative who acts as a link between the students and the faculty. The entire schedule of the academic events of the year is discussed and tentatively fixed in the beginning of the academic year. The members of the faculty are assigned duties of the various committees and clubs. The student support programmes are carried out under the strong support and guidance of College. At the beginning of the academic year – members of the faculty meet under the leadership of the Principal decide the schedule for the academic year and to assign various duties Faculty – assigned different duties – in charge of various committees – scholastic and non scholastic. The teachers are the convenors or members in various academic and non-academic committees

and clubs of the college. Members of the administrative staff are also members of the various committees, clubs Students Union - organise various programmes under the leadership / guidance of the Staff advisor to the college union Associations like the PTA and Alumni support the college through supply of funds and expertise at various occasions. All details regarding the office bearers are mentioned in the academic calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college is affiliated to KBC North Maharashtra University, Jalgaon. It adheres to the rules of KBCNMU in the admission procedures. The admission procedure for B.Ed. course conducted in this college is regulated by Pravesh Niyantaran Samitee formed by the Govt. of Maharashtra. All admissions are given strictly on merit basis on the aggregate of the students qualifying bachelors or master's degree, and the CET score achieved by them in the government CET exam. Admission rounds are conducted by the government and according to the choice of student admission are finalized.
Teaching and Learning	Inter-active teaching and learning by class discussions, debates and seminars were conducted. • Maximum use of Audio Vision Aids was done. • Technology enabled teaching and learning process was practiced in the College. • LCD Projectors and overhead projectors were used for teaching regularly. • Tutorials were conducted weekly. Bright and weak students were identified and counseled. • Evaluation in theory and practical was done on regular basis. • Students were trained to prepare their lessons based on PowerPoint presentation. • In methodology lectures every student were trained to prepare their teaching aids. ICT guidance was given to the students. • Knowledge of conferencing was given with demonstration. • Collaborative teaching learning method was adopted.
Library, ICT and Physical Infrastructure / Instrumentation	There is a well- developed library for the use of students. The library timing is from 10.00am to 5.00pm . Each student may borrow 2 books at a time and may keep them for 5 days, after which they have to return. There is a

book bank facility in which the pupils are given 4 books each, which they can use for the complete year. There is an internet connection in the library for the use of students. Newspapers in English, Urdu and Marathi are available for reading. Educational magazines and journals, encyclopedias etc. are also available for teachers and students.

For quality improvement of Library college has adopted following strategies:

- The meetings of the library committee are undertaken in the library. The library committees meet regular quarterly in a year. The members of the library committees are selected from the staff members.
- The library committee takes regular review of purchases and maintenance issues concerned with the library.
- The library committee along with the teacher and the students prepares a list of recommended books and reference books to be purchased. The principal proposes the same to the Local Managing Committee (LMC) for sanction.
- The teachers provide the list of books required by them related to their subject.
- The book dealers visit the college along with brochures of newly published books.
- The librarian informs the staff and the students about the new arrivals and makes it available to them.
- This year the college has purchased new books worth Rs.
- The college also makes use of some e-magazines and e-research materials. E.g. Inflibnet is used by the staff members to find out research related materials.

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for all students. • Free Wi-Fi facility is available for all staff and students.

Research and Development

The college has established a research cell to motivate the teachers to conduct research related activities.

- The institution provides all the necessary supports to the faculty members to conduct and participate in research activities.
- The institution supports the faculty members to attend seminars, workshops related to research.
- The institution motivates the faculty to publish research papers in reputed journals.
- Students are provided free of cost guidance and counseling for registration of Ph.D. studies, preparation of research paper synopsis and research oriented work.
- Research review guidance in the form journal and book are provide free of cost to the students.
- All published research papers by faculty and staff are collected together in library for helps of the students.
- Sanctioning study leave for any professional enrichment program undertaken by the staff for Ph.D. or like such courses, motivating them to take up research projects etc.

Examination and Evaluation

- Weekly tests and tutorials are conducted in the college.
- If the pupil teachers are found poor in these exams, the personal guidance and extra coaching is given to them by teachers.
- Intellectual development of the students is evaluated through their participation in various competitions such as debate, elocution, youth festival.
- Inculcation of social values and discipline of the students is judged through behavioral observation shown in rallies, trip etc.

Curriculum Development

As our college is an affiliated college we implement the curriculum designed by the university- The university invites our faculty to participate in the syllabus framing workshop. One of the faculty is members of the Board of Studies of KBCNMU, Jalgaon. North Maharashtra University is the authority for curriculum revision and update of B.Ed. course.

The college has no right to make changes, however university makes changes in the syllabus after every five years. The faculty met at the

beginning of each Academic Session for allocation of Syllabus assignments, contents, fix days for the practical activities and the Academic Calendar for the Session was prepared.

Human Resource Management

The human resource of the college is managed in a free and democratic manner. • For the management of the student's affair, the college has a student's council who are elected annually as per University statutes. • The institution follows committee oriented governance. Different committees were made for managing the Human Resources such as Admission committee, purchase committee, examination committee, library committee, research cell, grievance committee and redressal cell, anti-ragging committee, sports committee, Discipline committee, IQAC committee, Alumni and placement committee, extension committee, subject committee, Health aid center committee, etc. • Mentor teachers are given groups to look after them and their activities. • The College's aim is to make optimum use of the available Human Resource. • Administrative Office keeps a record of the Professional up-gradation of the Staff and the Principal checks it annually and faculty is directed to proceed for the same. • Self-appraisal forms are provided to teachers in order to find out their achievements. • Computer training is provided to the members of the faculty to develop mastery in the use of ICT. • Feedback is taken from the trainees with regard to the Teaching Learning process and the other activities implemented and later on remedial action is taken by the head and the respective teacher. • The institute allocates proper human and financial resources for accomplishment and sustaining the changes resulting from the action plans and to achieve its mission, goals and objectives and thereby prepare the ground to attain the vision of the organization.

Industry Interaction / Collaboration

Our institution signed MoU with Maulana Azad National Urdu University, Hyderabad, for distance mode B.Ed. programme. • We are also trying to collaborate with Yashwantrao Chavan Open University Indira Gandhi National

Open University to start a distance mode professional education courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic calendar is displayed on website.
Administration	Bio- metric attendance terminal for all the faculties and students are uploaded in the website every month. The e-print copy of academic calendar made available to the faculty.
Finance and Accounts	Students fees is submitted on the bank account of the college. Salary for teaching and non- teaching staff provided through bank account. Student's scholarship is provided through e- grants.
Student Admission and Support	The students admissions are done by admission regulatory authority through online portal. University also provided digital university portal for admission process and for every student e suvidha account also created by the university.
Examination	University has provided digital university portal for examination related process and for every student e suvidha account also created by the university for examination related activities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Staff enrichment programme	Staff enrichment programme	29/06/2017	29/06/2017	6	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	0	Nil	Nil	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical facilities provided in the campus to the teaching staff and their wards	Medical facilities provided in the campus to the non teaching staff and their wards	Medical facilities provided in the campus to the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the accounts of the colleges are audited regularly. There is an internal audit system of the account. 1. Internal Auditing: The internal auditing is arranged by the society. The auditors appointed by the management, audit the accounts of the college. The internal auditors give guidance to the clerical staff of the college on writing the voucher properly, receiving the receipt against cheque payment, TDS deduction etc. 2. External Auditing: The external auditing is done by Mr. Maniyar and Company, Jalgaon. After 31st March the college submits the document pertaining to accounts, Iqra College of Education, Jalgaon which are already audited by the internal auditors to the external auditor. They come to the college and verify all the documents. This procedure goes on for one month during April. The audited statement with audit rectifying report is submitted to the college. The audited statement and audit rectifying report is presented in the local management council for the approval. The approved report is then presented in the Management Council for the final approval. The quarries if any by the auditors are rectified. For the last five years there is no query by the auditors. The budget prepared by the college is presented before the LMC meeting. The members of the LMC discuss the budget properly and make suggestion for addition, omission etc. The improved budget is then presented in the Managing Council meeting for the final approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	nil

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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Internal Audit Committee
Administrative	Yes	University	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher association actively participate in various activities conducted in college.

6.5.3 – Development programmes for support staff (at least three)

Various programmes are conducted for the development for support staff such as Pradhyapak Prabodhini.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Green campus. 2. Zero Waste Management Scheme. 3. Use of educational technology equipments.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	To develop the sensitivity towards Science Education	28/02/2018	28/02/2018	28/02/2018	53
2018	Celebration of Marathi day to develop the sensitivity towards regional language Marathi	27/02/2018	27/02/2018	27/02/2018	54
2018	Health awareness Rally	01/02/2018	01/02/2018	01/02/2018	49

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day celebration	08/03/2018	08/03/2018	29	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college adopts sustainable practices. Our campus is a plastic-free campus. The institution strongly believed in the mottos of three R's Reduce, Reuse, and Recycle the waste materials produced in the campus. All the students and faculty members are strictly encouraged to carry lunch boxes to reduce the amount of solid waste. The institution adopts several green practices on the campus under the guidance of the Nature Club for ensuring environmental consciousness and sustainability such awareness programs, poster designing competition, observance of World Environment Day, campus and locality cleaning, etc. Herbal gardening is another initiative taken by the college. The college building is designed in such a way as to promote natural lighting and ventilation to minimize the use of electricity. Energy-saving, CFL, and LED lights are used on the college campus. These are the various initiatives of the college in this regard. More than 90 percent of the students use public transport facilities for their journeys to and fro. The campus is made as green as possible by planting a good number of plants by students and the college gardeners.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/01/2018	1	Food distribution	At the blind ITI	25

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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nil	Nil	nil
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	66
Teachers Day	05/09/2017	05/09/2017	54
National Education Day	11/11/2017	11/11/2017	54
Republic Day	26/01/2018	26/01/2018	66
Gandhi Jayanti	02/10/2017	02/10/2017	54
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly the institution takes the following activities every year 1) Tree plantation 2) Clean campus campaign 3) Environmental awareness programme 4) Reuse of old files.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

There are following best practices which are done in the institution. 1. The institution conducts tutorials and prelims for the evaluation and preparation of the students that is why the college has history of highest rankers in the university such as gold medal and 1 st rank. The tutorials are conducted whole year on each and every subject. This activity is not given in the curriculum. 2. The institution applies three language formula in teaching and learning process. All the teacher use English, Marathi and Urdu/Hindi while teaching therefore the students understand the content easily. Besides these best practices the institution promotes students for the use of technology. The students are interacted with institution through social media such as whatsapp.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.iqrabed.co.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In the year 2017-18 the institution has continued campaign for communication through social media such as whatsapp. The principal and college teaching and non teaching staff use whatsapp for communication with students. The institution involves ex-students for smooth and fruitful functioning of the institution. Suggestions are accepted from them. Feedback is accepted from other sources such as LIC committee, sister institutions, management body and stake holders etc. The faculty was advised to prepare unit plans according to the new syllabus. Faculty was advised to prepare Power-point presentations and question banks for their respective papers.

Provide the weblink of the institution

www.iqrabed.co.in

8.Future Plans of Actions for Next Academic Year

The college has the following plans for future: 1. To enhance E-Learning 2.

Create awareness among the local community about good health and life style diseases 3. Conduct extension activities related to health for the public, such as free medical checkup, classes by doctors, etc. 4. Conduct workshops to find innovative ways to create environmental friendly everyday useful articles like pens, sanitary articles, soap, shampoo, etc 6. Publish a news letter every semester 5. To start certificate courses like DSM and Early childhood care. 6. To get permanent affiliation. 7. To get 2(F) status for institute.